

BOARD TRAINING FOR HOMESCHOOL GROUPS PART 1



Board Training for Homeschool Organizations Part 1

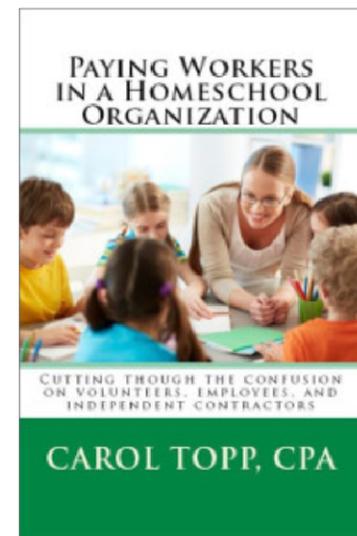
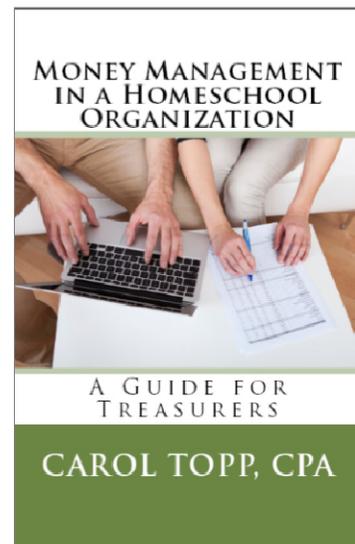
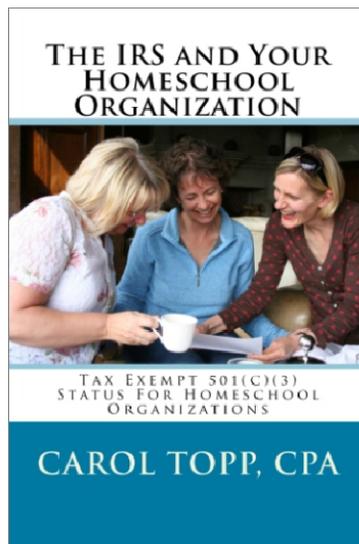
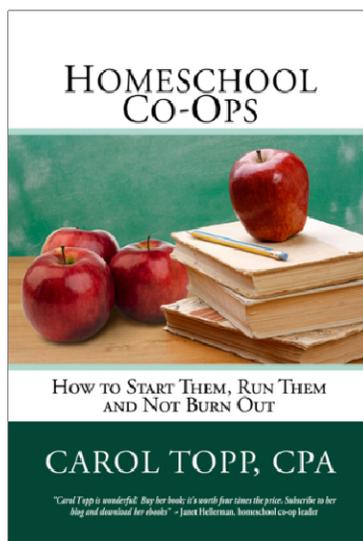
CAROL TOPP, CPA

HOMESCHOOLCPA.COM

A solid green horizontal bar at the bottom of the slide.



Carol Topp, CPA

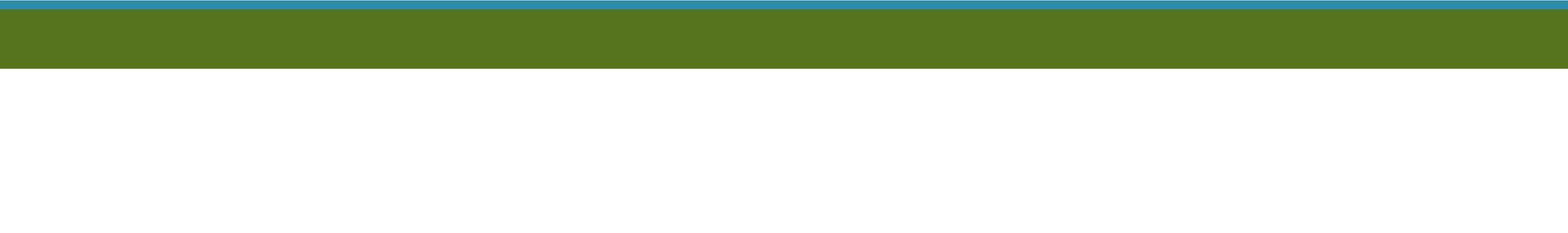




Becky Abrams



Agenda

- Nonprofit Characteristics
 - Who is on the Board?
 - Governance v Management
 - Board Structure
 - Board Duties
 - Board Meetings
 - Bylaws
 - Board Personalities
- 

Nonprofit Characteristics

A nonprofit is:

Organized and

Operated

Founding document
Bylaws
Articles of Incorporation

No profit motive
No owner. Board run

Purpose
Educational



Business vs Nonprofit



Who Is On the Board?

Board Qualifications



Passion for the mission (homeschooling)



Business skills



Nonprofit or committee experience

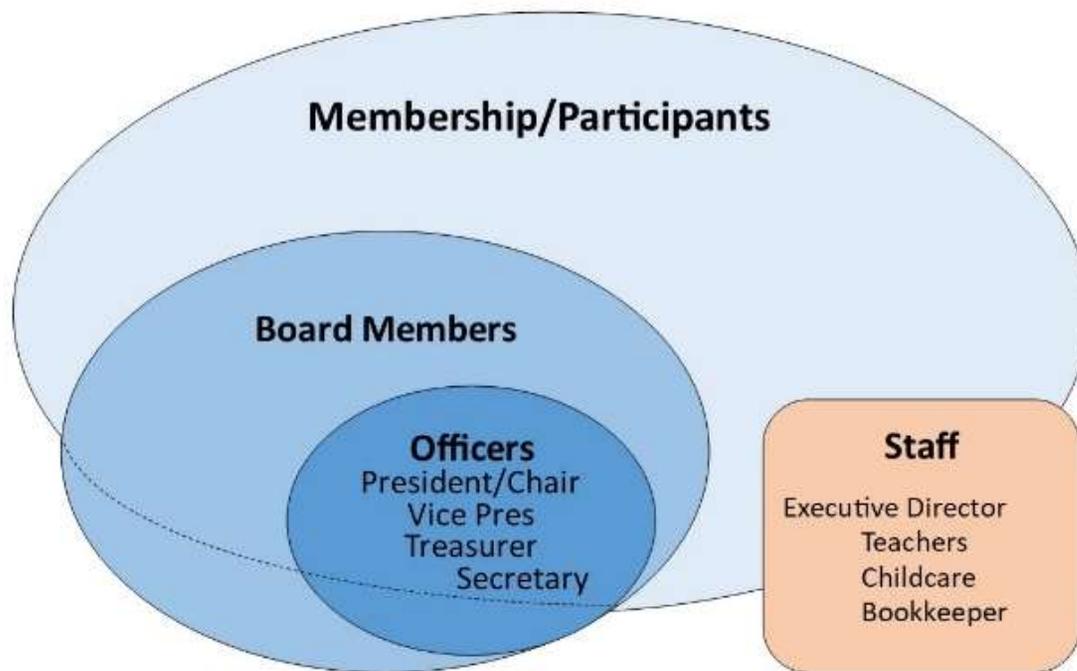


Able to help make financial decisions



Integrity, value compliance and transparency

Board Members and Officers



Board members may come from participants or outside

Officers are a subset of the board with

- More responsibilities
- More authority (sign agreements, leases, etc.)
- Usually selected by vote of board or membership

Staff may come from participants or outside

- Staff do not vote as board members, but may attend meetings, especially the **Exec Director**

Unpaid board

Nonprofit Board members are not paid for board service

- Too self serving
- Creates a conflict of interest

Board members should not also be paid staff

- California: Not more than 49% of board paid or related to paid person

If working too hard, hire assistants, bookkeepers, etc.

Avoid conflicts of interest

Board members need to be independent from conflicts of interest.

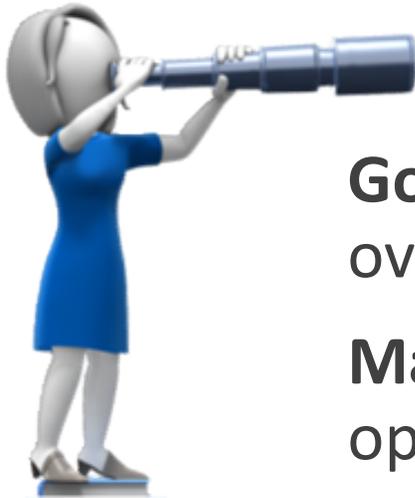
Being compensated creates a conflict of interest.

HomeschoolCPA.com/how-can-our-board-members-lead-and-get-paid-for-it



Governance v. Management

Governance vs Management



Governance is high level: strategy, oversight, goals.

Management is the day-to-day operations.



Many small homeschool boards do both!

BOARD



PAID STAFF



Governance:

Mission
Strategy & goals
Establish policies
Accounting procedures
Legal compliance
Hire and appraise Exec
Director

Management:

Day-to-day operations
Hire staff
Manage volunteers
Implement programs

Excellent short videos: <https://www.youtube.com/user/foundationgroup/videos>

Board Structure

Most Homeschool Groups:

Board/Governance

and

Management



Chair



Secretary



Treasurer



Co-op Director

All volunteers

Board/Governance

All volunteers



Paid Staff/Management

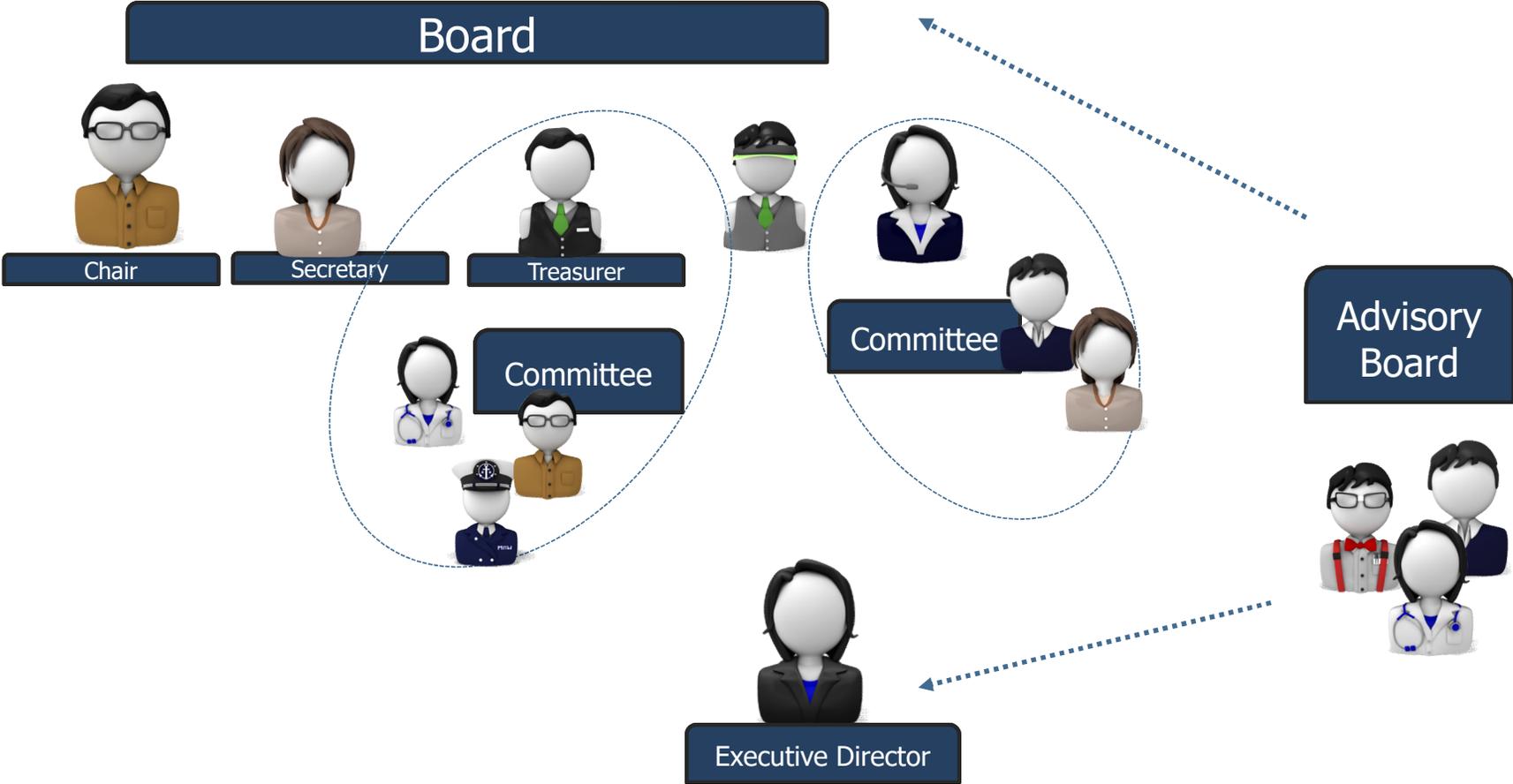
Employees



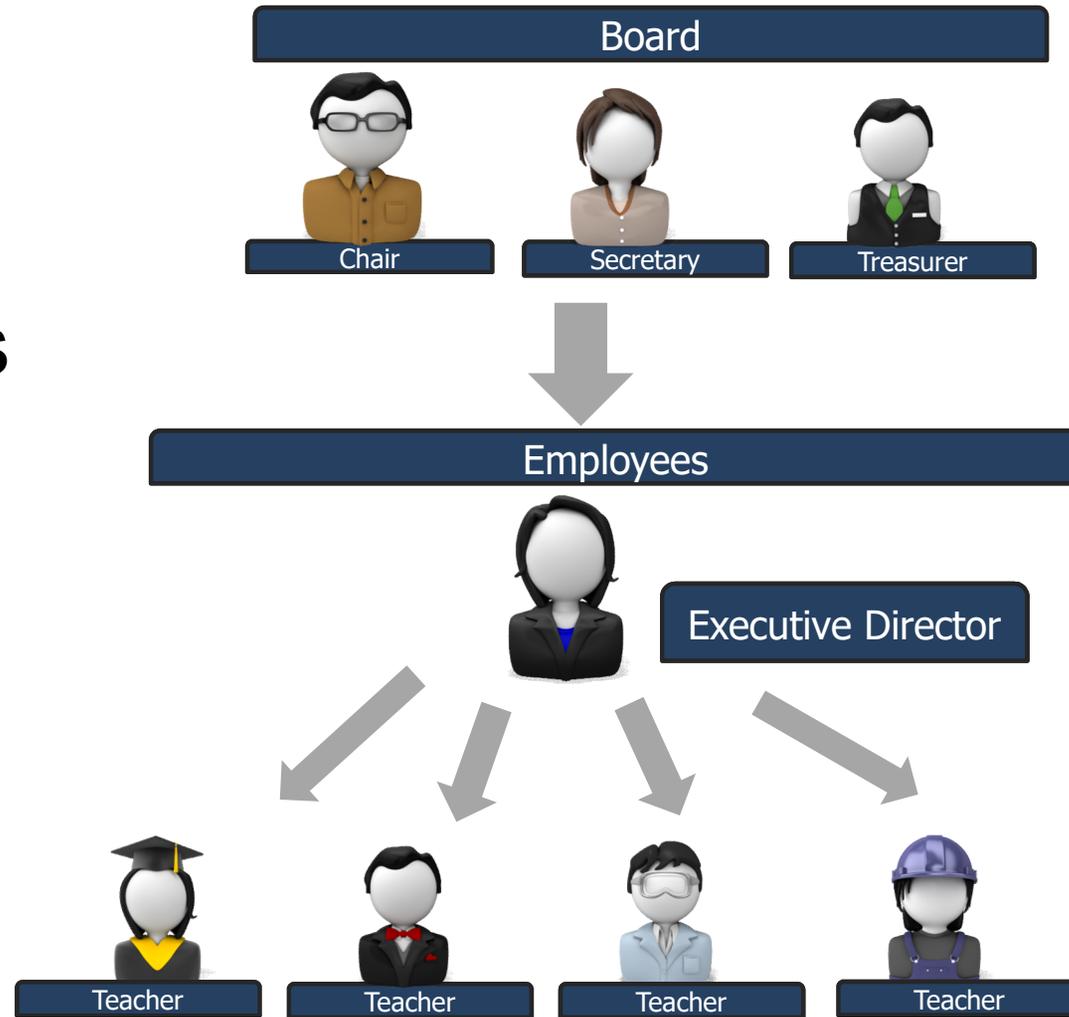
Executive Director

The board can hire and fire the Exec Dir even if she is the founder!

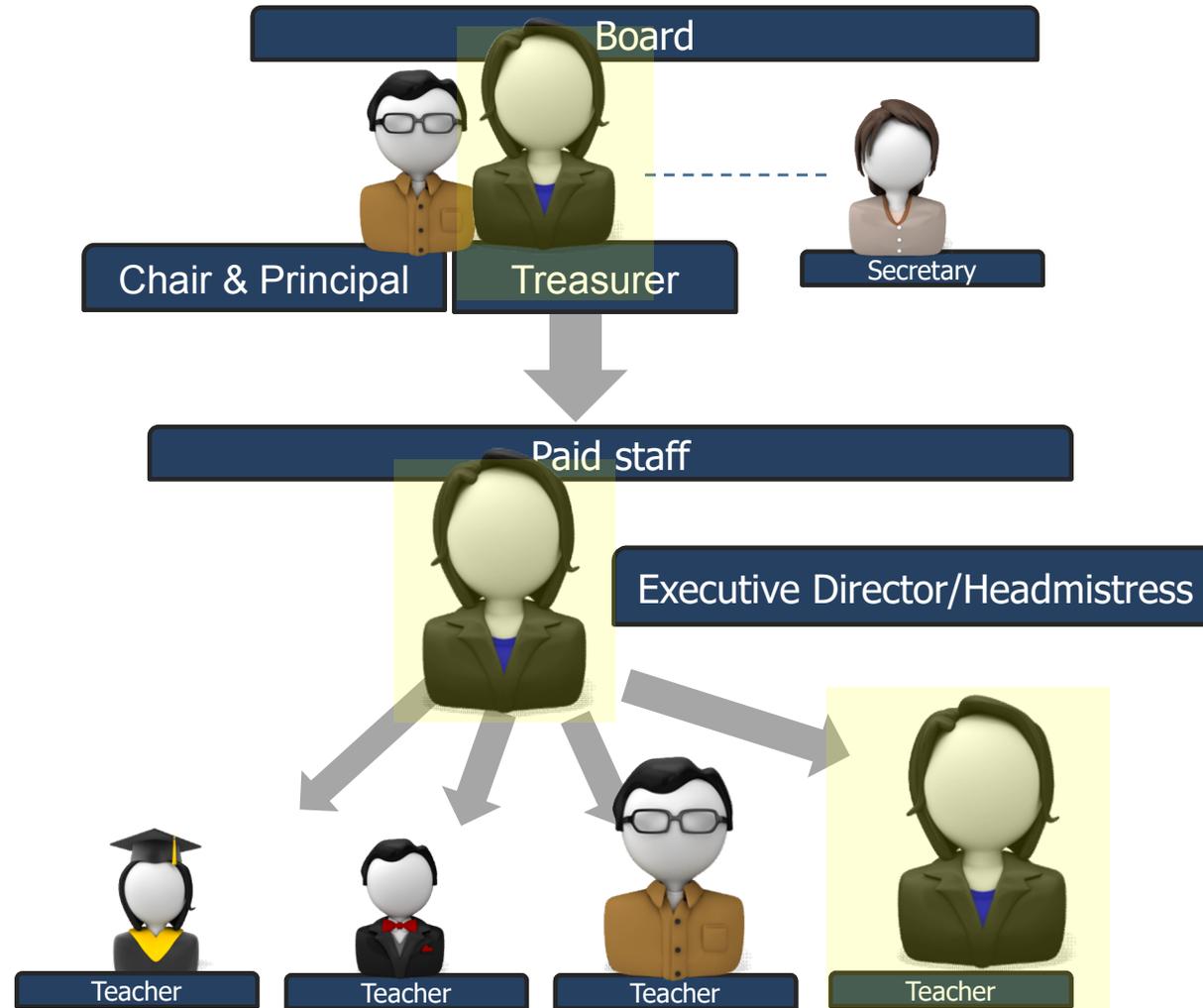
Getting others involved in your nonprofit

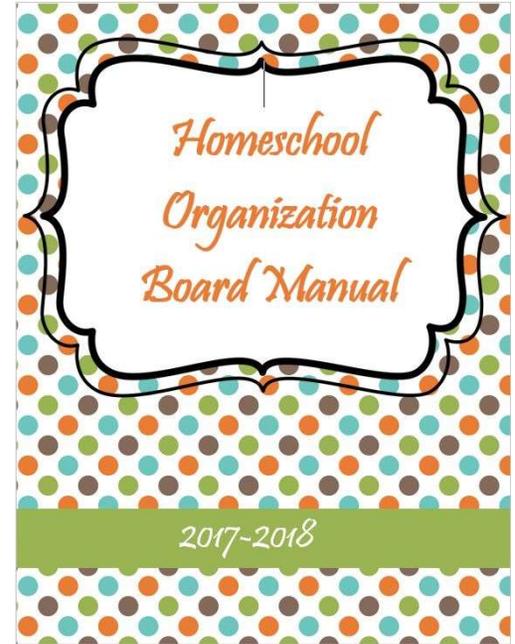
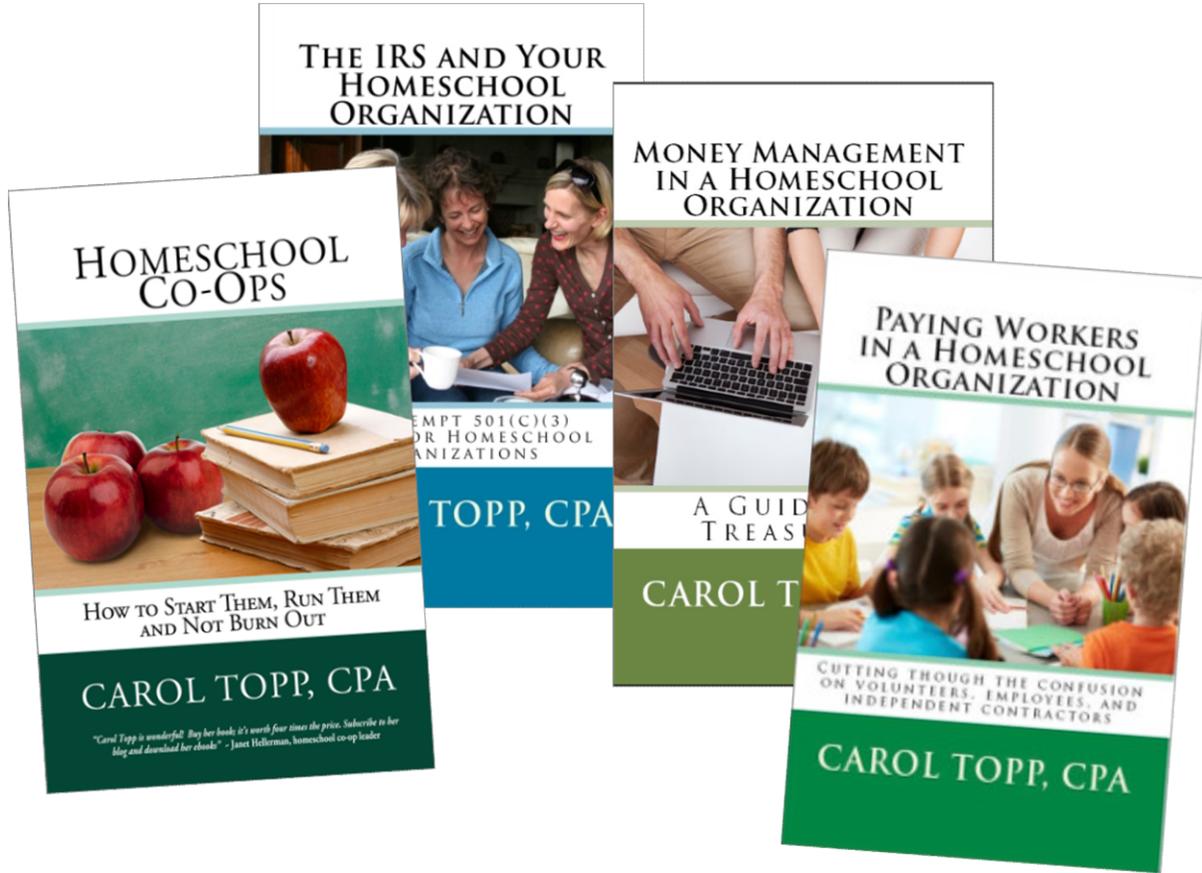


Hiring
employees



WRONG!





Need help? Contact any of these experts in homeschool boards:

Carol Topp
HomeschoolCPA.com



Becky Abrams
HomeschoolLeaders.com



And more to come...
Visit HomeschoolCPA.com

Questions?

Live Zoom meeting for you to ask your questions.

Date and time will be emailed to you.

